

## Quarterly Assessment of HUB Related Activities

<b>Agency/IHE Name:</b>	Texas Tech University Health Science Center			
<b>Agency/IHE Number:</b>	739			
<b>Fiscal Year:</b>	2016	<b>Quarter:</b>	4	

**NOTE: The following assessment is about HUB related activities during the above referenced period in your Agency/Institution**

**1-Your Agency/IHE HUB Goals:**

Procurement Category	Goal	Performance
Heavy Construction	14.00%	0.00%
Building Construction	10.00%	27.18%
Special Trade Construction	42.00%	38.69%
Professional Services	13.00%	10.50%
Other Services	8.00%	9.77%
Commodities	21.00%	35.46%

**2- Prime Contract Activities**

**2a-Prime Contract: Total expenditure during this quarter**

Procurement Category	African American	Asian American	Hispanic American	Native American	Non-minority Woman	Disabled Veteran		Non-HUB	HUB Total
						Included in HUB Groups	Not Included in HUB Groups		
Heavy Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,223.81	\$ -
Building Construction	\$ -	\$ -	\$ -	\$ -	\$ 398,208.57	\$ -	\$ -	\$ 1,329,083.35	\$ 398,208.57
Special Trade Construction	\$ 792.97	\$ -	\$ 54,266.45	\$ 9,159.95	\$ 3,414,727.04	\$ -	\$ -	\$ 6,916,053.96	\$ 3,478,946.41
Professional Services	\$ 17,439.10	\$ 2,700.00	\$ 124,232.69	\$ 31,488.50	\$ 85,433.66	\$ -	\$ -	\$ 2,226,646.79	\$ 261,293.95
Other Services	\$ 148,585.07	\$ 432,557.61	\$ 624,909.01	\$ 2,173.25	\$ 584,537.93	\$ -	\$ -	\$ 18,645,961.20	\$ 1,792,762.87
Commodities	\$ 6,683,193.30	\$ 3,534,808.46	\$ 2,637,320.83	\$ 7,571.54	\$ 2,220,464.54	\$ -	\$ -	\$ 27,700,865.02	\$ 15,083,358.67
<b>Total</b>	<b>\$ 6,850,010.44</b>	<b>\$ 3,970,066.07</b>	<b>\$ 3,440,728.98</b>	<b>\$ 50,393.24</b>	<b>\$ 6,703,371.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,822,834.13</b>	<b>\$ 21,014,570.47</b>

**2b-Prime Contract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter**

						Disabled Veteran	
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Procurement Category	African American	Asian American	Hispanic American	Native American	Non-minority Woman	Included in HUB Groups	Not Included in HUB Groups	Non-HUB	HUB Total
Heavy Construction	0	0	0	0	0	0	0	1	0
Building Construction	0	0	0	0	1	0	0	6	1
Special Trade Construction	3	0	3	1	14	0	0	142	21
Professional Services	2	1	2	1	5	0	0	72	11
Other Services	5	2	11	1	33	0	0	1041	52
Commodities	8	4	8	2	37	0	0	922	59
<b>Total</b>	18	7	24	5	90	0	0	2184	144

### 3- Subcontract Activities

#### 3a-Subcontract: Total expenditure during this quarter

Procurement Category	African American	Asian American	Hispanic American	Native American	Non-minority Woman	Disabled Veteran		Non-HUB	HUB Total
						Included in HUB Groups	Not Included in HUB Groups		
Heavy Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Construction	\$ -	\$ -	\$ 29.23	\$ -	\$ 71,182.11	\$ -	\$ -	\$ 195,071.15	\$ 71,211.34
Special Trade Construction	\$ 6,640.00	\$ -	\$ 9,955.10	\$ -	\$ 526,292.02	\$ -	\$ -	\$ 2,257,596.60	\$ 542,887.12
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,150.05	\$ -
Other Services	\$ -	\$ -	\$ 5,415.65	\$ 2,559.43	\$ 196,835.29	\$ -	\$ -	\$ 722,078.07	\$ 204,810.37
Commodities	\$ -	\$ 615.75	\$ 2,627.10	\$ 2,597.95	\$ 81,250.56	\$ -	\$ -	\$ 2,340,280.02	\$ 87,091.36
<b>Total</b>	\$ 6,640.00	\$ 615.75	\$ 18,027.08	\$ 5,157.38	\$ 875,559.98	\$ -	\$ -	\$ 5,517,175.89	\$ 906,000.19

#### 3b-Subcontract: Number of HUB/non-HUB vendors (ongoing and new) utilized this quarter

Procurement Category	African American	Asian American	Hispanic American	Native American	Non-minority Woman	Disabled Veteran		Non-HUB	HUB Total
						Included in HUB Groups	Not Included in HUB Groups		
Heavy Construction	0	0	0	0	0	0	0	0	0
Building Construction	0	0	1	0	2	0	0	9	3
Special Trade Construction	1	0	3	0	13	0	0	170	17
Professional Services	0	0	0	0	0	0	0	2	0
Other Services	0	0	5	2	12	0	0	1176	19
Commodities	0	2	2	2	12	0	0	1176	18
<b>Total</b>	1	2	11	4	39	0	0	2533	57

**4-New Vendors: Number of vendors (prime and sub) utilized in this quarter which were not used during the last 2 Years.**

Procurement Category	African American	Asian American	Hispanic American	Native American	Non-minority Woman	Disabled Veteran		Non-HUB	HUB Total
						Included in HUB Groups	Not Included in HUB Groups		
Heavy Construction	0	0	0	0	0	0	0	0	0
Building Construction	0	0	0	0	0	0	0	0	0
Special Trade Construction	0	0	0	0	0	0	0	3	0
Professional Services	0	0	0	0	0	0	0	3	0
Other Services	0	0	0	0	0	0	0	52	0
Commodities	0	1	0	0	3	0	0	21	4
<b>Total</b>	0	1	0	0	3	0	0	79	4

**5- Sponsored or participated in local and statewide settings to encourage HUB participation in state procurement activities.**

Event/Activity	Number of Events Hosted or Attended	
	Hosted	Attended
Economic Opportunity Forum	0	1
Annual Meeting/Setting	0	4
Advocacy Group Meeting (i.e., TAAACC, TAMACC, etc.)	0	2
Other (Please explain)	0	0

**6- Mentor-Protégé Program:**

Active Mentor-Protégé Program	Ongoing	Added Current Fiscal Year
Number of Programs	0	0

**7- HUB program staffing:**

HUB Staffing	Allocated	Current
Staff size	1	2

**8-Work Related Activities Conducted by HUB Program Staff:**

HUB Program Personnel	% of Weekly Hrs. with HUB	% of Weekly Hrs. with Purchasing	% of Weekly Hrs. with Contract
Staff -1	10	30	30
Staff -2	30	70	
Staff -3			
Staff -4			
Staff -5			
Staff -6			
Staff -7			
Staff -8			
Staff -9			
Staff -10			
Staff -11			
Staff -12			

**9- Justification for not reaching the intended goals and other remarks.**

Currently the Agency has no Heavy Construction Projects under way so we are unable to attain the goal set for that category. The HUB Office continues to work with the Physical Plant and Prime Contractors to identify and engage HUB contractors in the Special Trades category. As a research institution and medical service provider we are challenged in reaching our goal in Professional Services.